



# JOB DESCRIPTION

## Lab Bench Person

### Summary

This position supports the Technical Services department in the laboratory, quality assurance activities and supports the research and development department projects.

### Essential Job Duties

- The Lab Bench Person is expected to perform routine lab activities such as collecting samples and performing routine testing on them
- Reporting accurate data and transcribing into data analysis software to report results
- Able to trouble shoot problems if errors or questions arise on the analysis
- Able to communicate effectively and work cohesively with employees on all levels
- Self-motivated and hard working
- Complete administrative tasks, duties, and reports as required in a timely manner (Must be able to certify understanding of environmental requirements.)
- Be able to adapt to changing work conditions and change routines on short notice
- Once trained pass the proficiency training test as evaluated by the Manager of Laboratory Services
- Other duties as required by the business
- Good attendance, safety, disciplinary, and overall employment records
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and programs

### Qualifications

- High school education or equivalent desired with an interest in science
- Ability to read, write and follow written or verbal instructions
- Organized with excellent time management skills
- Embraces teamwork
- Able to communicate effectively and work cohesively with employees on all levels
- Be proficient in using computer software programs such as word and excel

### Physical Demands and Expectations

- Ability to lift up to 50 pounds
- Work in hot/cold environments (-20 deg. F to 100 deg. F) throughout a 12-hour day
- Able to climb ladders and stairs
- Able to be walking/standing 100% of a 12-hour day
- Able to work rotating shifts up to 12 hours a day
- Able to work in dusty conditions
- Able to work in loud environments